



# The Wedding Video

Tel. 0845 260 7747

## Music tracks for production:

Track Name: Artist

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

*All music included within the finished production will be fully licensed by PPL & MCPS. Please put tracks in order of importance ie. Track 1 = entrance music Track 2 = first dance etc. All music must be provided on CD-ROM 21 days before the wedding date to ensure licence purchase. Failure to provide music may delay production.*

## **Full Names:**

*Please complete this section fully paying attention to correct spelling. This information used will be used upon your film production and incorrect spellings cannot be changed once the production is completed.*

**Bride:**

**Groom:**

**Best Man:**

**Mobile no.**

**Father of Bride:**

**Mother of Bride:**

**Father of Groom:**

**Mother of Groom**

**Bridesmaids:**

**Ushers:**

If you have any specific requests please list them below and continue on a separate sheet of paper if required (we do not include hymns within the production as standard).

## Terms & Conditions

1. A booking fee of 50% of the total gross amount is required upon return of this booking form (non refundable). Failure to include booking fee will not secure your booking and may be booked by other parties.
2. Full balance is payable min 21 days prior to date of wedding. In cases where booking has been within the 21 day period full balance is payable upon return of this booking form (non refundable). Failure to pay your final balance may affect your booking.
3. Refunds are only available if it is requested in writing and sent by recorded delivery within 7 (seven) days of booking only. 50% fee of full booking price will be charged for administration purposes and loss of business.
4. We (the client(s)) agree that due to length of filming period we will supply a meal & drink refreshments for the film crew at the time of wedding meal for consumption away from main meal area.
5. Permission and authorisation must be granted by the clergy/registrar/venue before any footage is recorded, this is undertaken by the client(s) and are responsible for all fees incurred.
6. Arrangements should be made for the venue(s) to be accessible by The Wedding Video camera operators at least 1 hour before the event time; this is to be arranged by the client(s).
7. The Wedding Video will not be held responsible for scenes not included due to inclement weather or other conditions outside of The Wedding Video control.
8. Whilst The Wedding Video take great care and maintenance of our equipment we will not be held responsible for loss of coverage due to equipment failure and our liabilities are strictly limited to a refund of all monies paid by the client(s) only.
9. The Wedding Video reserves all rights to all footage recorded.

By this contract between I/We \_\_\_\_\_ the client(s) and The Wedding Video (TWV the vendor) camera operators, it is mutually agreed that the vendor will supply the services and goods specified in the wedding terms and conditions booking form. You may expect The Wedding Video to provide a high quality, well presented video/DVD film of your wedding day. Any individual aspects or particular requests have been made clear on this form in writing at the time of booking. I/We will inform all guests that their image will be recorded and grant permissions and waiver all copyright on their behalf. Additional requests will be made in writing and only when agreed in writing by an authorised person from The Wedding Video will they be enforced. Additional extras will be supplied at current retail costs. The Wedding Video will try to ensure that your wedding day is filmed without a hitch however we are of course all subject to things that may happen which are beyond our control. The Wedding Video recommends all of our clients to purchase adequate wedding insurance to cover such instances. TWV reserve the right to use footage filmed for promotional purposes. We the clients agree that a day is billed as 8 hours, any time past 8 hrs is billed at 65.00 per hour. We understand all fees are inclusive of travel within a ten mile radius of TWV offices. And any mileage past this will be calculated at 0.58 pence per mile. We agree that due to length of filming period we will supply food & drink refreshments for the film crew at the time of wedding meal for consumption away from main meal area. The pictures contained within the Online Album are not a replacement for a genuine professional wedding photographer. The images are a random selection of the wedding day and are not placed in chronological order.

Please read The Wedding Video's terms & conditions attached and sign/return

I have read and understood the above contract and agree with it in full.

\*Signature of client(s) \_\_\_\_\_ Date \_\_\_\_\_

\*Print \_\_\_\_\_

\*\*Signature of client(s) \_\_\_\_\_ Date \_\_\_\_\_

\*Print \_\_\_\_\_

\* Mandatory information required.

\*\*Second signature is not mandatory.

Total Due Including Additional Extras £ \_\_\_\_\_

\*Booking fee is 50% of Total Due £ \_\_\_\_\_  
(balance due min. 21 days prior to service date)

Please return the completed contract with the booking fee amount. If booking takes place after the 21 day period the full amount is due at time of booking.



we accept these cards

To secure your booking now, please call us on 0845 2607747 and make a card payment

Failure to complete this form correctly may delay your booking. Bookings are not secured until payment has been cleared through our banking system. All prices shown upon this booking form are inclusive of VAT @ 17.5%.

The Wedding Video is a trading name of Shockmedia Productions UK Limited. All card payments will appear as SHOCKMEDIA upon your bank statements. The Wedding Video, The Studio, 56 Holmesland Drive. Botley. Hampshire. SO30 2SH Tel. 0845 2607747