

The Wedding Video

Client Name:

Wedding Terms and Conditions

Client Signature:

Date:

Overview

The Wedding Video Hereinafter known, as (TWV) carry a Ten Million Pounds Public Liability insurance, Ten Million Pounds Employers Liability insurance. The Wedding Video is a trading name of Shockmedia Productions Ltd..

A deposit of 50% of the total gross amount is required upon return of this booking form (non refundable subject to Paragraph 3.c).

Failure to include the deposit will not secure your booking and may be booked by other parties.

A date may only be considered reserved once a completed booking form has been received and funds cleared.

The full balance is payable 21 days prior to the date of your wedding.

*A day is 8hrs. Any time past 8hrs in which a production runs will be charged at £65.00 per hour +VAT per cameraman.

The Customer(s) may cancel this contract at any time by giving written notice to TWV subject to Paragraph (3. b/c/d)

Any variations in the times, dates, or to the planned event that may impact the contract should be communicated to TWV as soon as possible.

The Customer(s) must obtain permission to film the Marriage Service and the Customer(s) is also responsible for any fees levied at the various locations.

TWV will build your film around any special requests made within this contract. Artistic interpretation cannot be guaranteed but every attempt will be made to comply with the Customer(s) wishes. Any final editing decisions are of the sole discretion of TWV & editor.

As part of this wedding package TWV will supply both music Copyright licenses as required by law.

If the Customer(s) submits any media to TWV for inclusion in the film, Copyright clearance is the responsibility of the Customer(s) other than music covered in Paragraph (e).

Completion is usually 28 days from the date of the event (not including any bank holidays/week ends). Subject to Paragraphs (5.h.1 and 5.h.2).

DVD's are produced on high quality DVD-R stock unless the Customer(s) specifically requests DVD+R.. While we use industry standard Avid

editing software and take great care of our systems the producer cannot guarantee that the finished DVD will play on all DVD players

worldwide that utilise abstract codecs and such. TWV DVD's are produced region free.

Please read our notes on replication, duplication and how to look after your DVD and CD

Full Terms and Conditions

1. General information

The Wedding Video Hereinafter known, as (TWV) will provide services to the Customer(s), providing the Customer(s) have/has assessed all the risks that may occur.

The Wedding Video Hereinafter known, as (TWV) carry a Ten Million Pounds Public Liability insurance, Ten Million Pounds Employers Liability insurance via the parent company Shockmedia Productions UK Ltd, a broadcast media company.

2.Booking and payment

- a A booking fee of 50% of the total gross amount is required upon return of this booking form (non refundable subject to Paragraph 3.c). Failure to include the fee will not secure your booking and may be booked by other parties.
- b A date may only be considered reserved once a completed booking form has been received and funds cleared. Until that point dates cannot be guaranteed. If a date is no longer available any fee received will be returned to the sender with no further liability on either party.
- c The full balance is payable minimum 21 days prior to the date of your wedding. In cases where a booking has been within the 21-day period, the full (non refundable) balance is payable upon return of this booking form. Failure to pay any final balance within this period will cancel your booking and the full contract price agreed will become chargeable.
- d *A day is 8hrs. Any time past 8hrs in which a production runs will be charged at £65.00 per hour +VAT per cameraman. Please ensure that you make the correct booking times for the camera operators as we cannot over run bookings
- e All prices include travel within a 10 mile radius from our offices in Botley, Hampshire(SO30 2SH). Any mileage beyond will be charged at £0.58 per mile. Special travel requirements such as ferries are chargeable to the client at booking rates.
- f Depending on the circumstances there may be additional charges and the Customer(s) will be advised before any variation to the contract is agreed or accepted.

3.Cancellations

- a Weddings sometimes need to be cancelled. We strongly recommend that all couples take out comprehensive wedding insurance to protect themselves from costs if they need to cancel.
- b The Customer(s) may cancel this contract at any time by giving written notice to The Wedding Video
- c Refunds are only available if it is requested in writing and sent by recorded delivery within seven days of booking only. A 35% fee of the full booking price will be charged for administration purposes
- d Cancellation charges are as follows;
 1. More than ninety days prior to the date = booking fee only.
 2. Ninety days to thirty days prior to the date = booking fee plus half the remaining cost.
 3. Less than thirty days prior to the date = full amount.

4. Filming the day

- a Any variations in the times, dates, or to the planned event that may impact on the contract should be communicated to TWV as soon as possible.
- b The Customer(s) must obtain permission to film the Marriage Service and the Customer(s) is also responsible for any fees levied at the various locations.
- c The Customer(s) must also seek permission from any other venue where filming will be required.
- d Arrangements should be made for all venues to be accessible by TWV at least one hour before the time of each event; this is to be arranged by the Customer(s).
- e We aim to be discreet whilst filming but in low light conditions additional lighting or camera-mounted lighting may be required.
- f Coverage will be as the cameraman's professional expertise determines and no one scene will be determined more important than another. While every effort will be made to get the best position for the camera(s) to film the event this may not always be possible if restrictions are imposed upon us on the day,
- g We use broadcast quality well maintained equipment, however we will not be liable for any Radio Signal losses, Battery failures, equipment failure and or material defects, which are beyond our control. In the unlikely event of a total video failure our liabilities are limited to a refund of all monies paid by the Customer(s).
- h Every effort is made to ensure perfectly colour and lighting reproduction, but certain conditions may not be accurate such as mixed indoor and external lighting, hard shadows, and low lighting conditions. With these factors beyond our control, we will endeavor to produce the best pictures possible.
- i If the camera operator is to film for longer than 4 hours then food & beverage refreshment must be provided at the time of the wedding breakfast away from the main meal area. Failure to provide this may cause the camera operator/s to leave the premise to obtain refreshment and may not be available to capture footage.

5. The edit

- a TWV will endeavour to build your film around any special requests made within this contract, but such requests are not binding instructions. Artistic interpretation cannot be guaranteed but every attempt will be made to comply with the Customer(s) wishes. TWV will not be held responsible for scenes not included due to inclement weather or other conditions outside of TWV control.
- b Any final editing decisions are of the sole discretion of the TWV editor
- c Any changes requested on the final copy once sent out will be subject to a further charge.
- d Additional extras will be supplied at current retail costs.
- e To comply with Copyright law, if a choir or musician performs any music live, then a licence needs to be obtained from the Composer and Publisher of the music (Legislation Copyright Designs and Patents Act 1988 Part II, s.181 et). Composers and Publishers are represented in the UK and Ireland by MCPS. If the music is being played from a CD, record or any other recording, a second licence needs to be obtained from the Record Company. The Record Companies are represented in the UK and Ireland by PPL.
TWV supply both licences in Paragraph (5.e) as part of this wedding package.
- f Any loss or damage of material or software (i.e. video and/or audio supplied by the Customer(s) is limited to the cost of the media alone. No consequential loss is accepted by TWV.
- g If a Customer(s) submits any media to TWV for inclusion in the film, Copyright clearance is the responsibility of the Customer(s) other than music covered in Paragraph (e)
- h Completion is usually within 28 days from the date of the event (not including any bank holidays or weekends) however this may be extended during busy periods. Subject to Paragraphs (5.h.1 and 5.h.2).
 - 1. The Customer(s) supplies TWV all items required to complete the video before the event date.
 - 2. If after 3 months from the date of the event, the items and, or information required to finish the video is not forthcoming, then the service will have expired and an additional fee will be made for any subsequent editing.
- i DVD's are produced on high quality DVD-R stock unless the Customer(s) specifically requests DVD+R.
- j Please read our notes on how to look after your DVD

6. Acceptance of goods.

- a The Customer(s) shall within seven days from the delivery of goods give written notice sent recorded delivery to the Company of any respect in which it is alleged that the Goods do not comply with the Contract. Subject to any such notice, the goods will be deemed to comply with the Contract in all respects.

7. Additional

- a We keep a master copy of your film in our archives for up to two years. You may order additional copies within this period as required. If you wish to order additional copies after two years we cannot guarantee that the master will be available.
- b The prices within this contract are current at the time of viewing. TWV reserves the right to change and amend this contract without notice at which point prices may change. All prices are inclusive.
- c TWV retain Copyright of the goods produced from this contract and are protected by the Copyright and design act 1988.
- d The Customer(s) hereby allows TWV to display any media included in this contract in any form.
- e These conditions do not affect the statutory rights as a consumer as defined by the Unfair Contract Terms act 1977 or any statutory amendments of that act.

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